



**Heritage Kenora**  
**~ Meeting Notes ~**  
**January 10, 2008**  
**Museum Boardroom**

**Present:**

Kristen Bailey  
Jeff Port  
Lisa Moncrief  
Tim Davidson

Riley Sleeman  
Lori Nelson  
Murray McDonald  
Keric Funk

**Regrets:** Barb Manson, Rory McMillan, Pam Bryson

1. **Call to Order-** The meeting was called to order at 3:05pm
2. **Declaration of Pecuniary Interest** - None declared.
3. **Statements of Cultural Value** – Cameron House and 210 Second St.  
Lori asked the Committee members if they wished to split into two groups and work on the statement, or work on both as one group. The committee decided to work as a group on both properties.  
  
The group worked through the legal description, design and physical values, historical/associative value, contextual value and architectural attributes for both 210 Second Street and the Cameron House. This will be written up as a draft statement of cultural value for further refinement and review.
4. **Design Guidelines**  
Jeff reported that the draft Design Guidelines will be ready by the middle of the week of January 13<sup>th</sup>-19<sup>th</sup>. He will meet with Nelson Architecture to draft the guidelines.
5. **Committee Vacancies**  
The committee discussed the need to fill three committee vacancies. Committee members will convey the names of potential candidates to the Chairperson.
6. **Doors Open**  
Lori reported on the current status of potential properties for Doors Open 2008. There are 11 confirmed properties, plus the downtown walking tour. There is a target of 4-5 more properties for the event.
7. Kristen will look into the guidelines for Local Initiatives Funding through LOWBIC.
8. Trails Open will be held on Saturday September 13, 2008.

**9. Doors Open Information Sheets and Forms.**

Kristen completed draft Information Sheets and an Acknowledgement of Conditions to Participate form for Doors Open. The sheets were distributed to committee members for review. It was asked that any changes should be indicated to Kristen by January 11, 2008 at noon, so that the forms could be circulated. The target return date for the forms is January 15<sup>th</sup>, in order to make the January 18<sup>th</sup> deadline for the Doors Open Ontario brochure.

**10. Next Meeting**

The next meeting will be held on February 21, 2008 at 3pm in the Museum Boardroom.

**11. Adjournment**

Meeting adjourned at 4:20 pm.